

Sitka Community Playground Kickoff meeting

October 26, 2015

Doug Osborne – facilitator extraordinaire shared meeting guidelines and agenda

Meeting Guidelines

- One person speaks at a time (no side conversations)
- Silence phones
- Start on time and end on time
- Share time fairly
- Stay constructive and focused
- Humor yes – sarcasm no

Meeting Agenda

- 1) Welcome and overview
- 2) Introductions -- What is your name and what is exciting about this project?
- 3) Recap from the Health Summit and history to date from Lynne Brandon
- 4) Brainstorm -- what would massive/wild success look like?
- 5) Brainstorm key actions – what are the most important and impactful actions the people here can take?
- 6) Actions → Task Owner Deadline
- 7) Select next gathering and action group name
- 8) Organizing for success – brainstorm roles, fill two
- 9) Summary and close

Central question – What does a successful project look like and what are the first steps the people in this room can take to make to move this idea forward?

We went around the room and introduced ourselves. Sixteen people signed the sign-in sheet.

Lynne presented a brief recap and history of the playground the project. A few highlights...

- Crescent Harbor playground built in 1972, upgrades in 1993 and 2000
- The playground project has the approval to use the current playground area plus one tennis court
- The estimate is \$450,000 for a contractor built playground
- Goal is to build it in the spring/summer 2017
- LET'S GO PLAY!

Brainstorm -- what would massive/wild success look like?

Multi-age elements ~ Safe plus kids can be independent ~ Girl Scout engagement ~ it would become a destination ~ kids have ownership plus a central gathering place – pride ~
Imaginative play elements ~ one piece that is truly adaptable ~ engages parents ~

Day time accessible ~ completed ~ a little covered area ~ collaborative ~ stage or picnic area ~ Restroom room nearby ~ good drainage ~ long lasting and sustainable ~ money found

Key actions – what are the most important and impactful actions the people here can take?

Write grants · contact organizations for collaboration · collaborative planning and design, involve kids · find \$, get solid commitments · timeline for success · saturate community to raise awareness and guarantee commitment · talk it up, get vision out to community · recruit more community members · get involvement from all age groups · organize and assign specific jobs · assign task forces · find out who has what skills · get on a committee · formalize city support \$ · Community build day (gets buy in) · good meeting times · attend meetings and share responsibilities · identify a coordinator · keep community engaged · stay with it to the end · take responsibility for moving a piece forward

Roles

Chair/General Coordinator	Retha Winger
Co/Vice Chair	Kealoha Harmon, and Kay Turner
Fundraising coordinator	Darcie Egerton
Grant writing lead	Lynne Brandon
Public Relations coordinator	Dave Nvetzel, Meggan Turner, and Charles Bingham
Lead Researcher	Wendy Longtin, Jaime Bentley
FUN raising (team morale)	Meggan Turner, Gretchen Stockel
Documentation	Melissa Dinsmore, Bridget Hitchcock
Meeting convener/facilitator	Doug Osborne, for the next meeting
Volunteer coordinator	Bridget Hitchcock

We went around the room; every one identified a task and a deadline. For example, Amiee and Jaime agreed to come up with an action plan on how to name the group by the next meeting, Melissa agreed to have the notes to the Chair by November 2.

Next meeting – Monday, November 16, 2015, 6 p.m., Sitka Community Hospital classroom

Community Playground kick-off meeting – sign in sheet

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